

NOV 3 0 1950

The Honorable George P. Barse Chief Judge of the Municipal Court for the District of Columbia Fourth and E Streets, N. B. Washington, D. C.

Dear Judge Barses

STATINTL on employee of this Agency, has been summoned for jury duty in the functional Court for the District of Columbia (Civil Division), on 5 December 1990.

It is the stated policy of this Agency to encourage jury service wherever possible as a civic responsibility and to request post-ponement only in those instances where it is determined that the absence of the individual from his duties will substantially hamper the operations or commitments of the Agency.

STATINTL The assurance of continued availability at this time is of vital concern to the Agency. His absonce now would not be without serious consequences for there is no qualified alternate to act in his stead.

Although we are reluctant to request a postponement of jury STATINTL duty for it is our considered judgment that his absence would affect the ability of this agency to fulfill existing counitments.

STATINTL the thorefore respectfully request a postponement of jury duty for

Sincerely yours,

Executive

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STATINTL

cc: Signing Official Central Records

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